

To

SDO AH&D

.....

Subject:- Grant of interest free advance to Government employees for the purchase of wheat during the year .....

Respected Sir,

It is humbly submitted that I am posted as a Class IV employee in Animal Husbandry & Dairying Deptt, Haryana- Please sanction/ provide me a wheat loan as per Govt-instruction Letter No- 46/1/2011-WM(6), dated 27-04-2016- I shall be highly thankful to you for this act of kindness-

Thanking You

Yours faithfully

Enclosed: Application Form

Forwarded to SDO AH&D ..... for n/a & information please

D- No-----Dated-----

I/c Vety Surgeon  
GVH.....

**Application for Wheat Loan**  
**WHEAT ADVANCE APPLICATION FORM**  
**FOR ADVANCE DURING**  
**THE YEAR -----**

- 1- Name (in Block Letter) : -----
- 2- Father's Name : -----
- 3- Designation : -----
- 4- GPF/Account No- : -----
- 5- Branch/officer with whom : -----attached-
- 6- Whether permanent/ temporary : -----  
(if temporary surety may be furnished in the attached form)
- 7- Date of retirement : -----
- 8- Amount of advance required : Rs- -----
- 9- No of instalments in which : -----Recoveries desired-

I promised to produce a certificate that the amount loan has been utilized for wheat loan-  
Certified that my husband /wife is a government employee and he/she is not drawing such loan-

**Witness:**

(Signature of the Applicant )

Recommended & forwarded to SDO (AH&D) ..... for information and necessary  
action please.

D- No-----Dated-----

I/c Vety Surgeon  
GVH.....